

STAFF POSITION: Supplemental English Instructor

DIVISION/OFFICE: General Studies

REPORT TO: Chairperson, Division of General Studies

RESPONSIBILITIES: To provide supplemental instruction in collaboration with course instructors in English/Writing. Must possess strong organizational and time management skills with demonstrated ability to coordinate and collaborate with faculty and students. Demonstrated effective communication (written and oral) and computer skills are required.

QUALIFICATIONS: Must have a bachelor's degree in English/Writing, Masters preferred, from a regionally accredited institution and two years of experience.

OPEN UNTIL FILLED: Open Until Filled

APPLICATION PROCEDURE : Submit a letter of application, personal resume, three letters of recommendation (must be mailed) and official academic transcripts to: Director of Human Resources, Morris College, 100 W. College St., Sumter, SC 29150-3599. Morris College is an Equal Opportunity/Affirmative Action employer.

1. [Download and print the Application form.](#)
2. Fill-out the form.
3. Mail the form to Morris College

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