



2024-2025

Graduation Checklist

Office of Enrollment Management and Records



ATTENTION SENIOR CLASS!!!

PLANNING TO GRADUATE IN MAY 2025? - APPLY FOR GRADUATION BY DECEMBER 5, 2024 TO ENSURE YOUR DEGREE IS ORDERED ON TIME.

- Have regular conversations with your Advisor!
- Attend Senior Class Meetings.
- See the "Graduation Requirements" section of your Catalog.
- A fee of \$85 must be paid to the Business Office prior to graduation.
- At least 25% of the required hours must be earned in residence.
- You must earn a minimum of 120 credit hours and a grade point average of not less than 2.0 (cumulative). Some majors have higher requirements.
- Honor calculations are for four years of coursework. Honor cords will be distributed during graduation rehearsals in late Spring 2025.
- Summer and December completers should provide a change of address and a current email address to the Office of Enrollment Management and Records.
- Review your Advising Worksheet in the LMS to make sure you have taken or are enrolled in all required courses for your major.
- Mid-term grades are vital! Discuss them with your advisor and solve problems early.
- Remove all "X" and "I" grades and complete missing assignments no later than December 5, 2024 (December 2024 completers).**
- Recommendation Forms for graduates that have applied will be sent to advisors.

Graduate School Enrollment and Jobs

- Find graduate schools for your specific graduate program. Click [Graduate and Professional School Applications](#).
- Collect recommendations and necessary materials needed for graduate school.
- If loans funds are needed for Graduate School complete the [Free Application for Federal Student Aid \(FAFSA\)](#).
- Participate in on-campus career fairs and keep up to date with employers coming to campus.
- Submit a copy of your résumé to the Office of Career Services for review.
- Find federal, state, and other jobs. Click [Jobs](#).