



## Graduation Checklist 2021-2022

Office of Enrollment Management and Records



### **EVERYONE MUST APPLY FOR GRADUATION - APPLY NOW!!!**

- Have regular conversations with your Advisor!
- Attend Senior Class Meetings.
- See the "Graduation Requirements" section of your Catalog.
- A fee of \$85 must be paid to the Business Office prior to graduation.
- At least 25% of the required hours must be earned in residence.
- You must earn a minimum of 124 credit hours and a grade point average of not less than 2.0 (cumulative). Some majors have higher requirements.
- Honor calculations are for four years of coursework. Honor cords will be distributed during graduation rehearsals.
- December and Summer completers should provide a change of address to the Office of Enrollment Management and Records. They must also complete the "Graduate Checkout Form."
- Review your Advising Worksheet in the LMS to make sure you have taken or are enrolled in all required courses for your major.
- Mid-term grades are vital! Discuss them with your advisor and solve problems early.
- Remove all "X" and "I" grades and complete missing assignments no later than December 3, 2021 (*Fall 2021 Completers*), April 22, 2022 (*May 2022 completers*).
- Recommendation Forms for graduates that have applied will be sent to advisors.

### **Graduate School Enrollment and Jobs**

- Find graduate schools for your specific graduate program. Click [Graduate and Professional School Applications](#).
- Collect recommendations and necessary materials needed for graduate school.
- If loans funds are needed for Graduate School complete the [Free Application for Federal Student Aid \(FAFSA\)](#).
- Participate in on-campus career fairs and keep up to date with employers coming to campus.
- Submit a copy of your résumé to the Office of Career Services for review.
- Find federal, state, and other jobs. Click [Jobs](#).