

## **Director of Learning Resources Center**

Provides strategic leadership in the coordination and management of all LRC services including planning and budgeting, and the integration of emerging technologies and trends. Directs and supervises all functions of the LRC and serves as the primary advocate for all units of the Learning Resources Center in support of the vision and mission of the College. Collaborates with the Assistant Director on aspects of library management and recruitment of personnel. Works closely with all academic programs to support faculty research and teaching, service, and student learning. Oversees the assessment of the library programs, media services, technology resources and faculty development services. Coordinates, research, plans, and reviews all requisitions for supplies, resources, books, and equipment needed to maintain the operation of each unit in the LRC and maintains records, invoices, and documentation. Responsible for the ongoing development and assessment of collections, resources and equipment and their use, including de-selection in the LRC. Reviews recommendations of policies and procedures to improve workflow. Provides training and supervision of staff and student assistants in tasks supporting the operations of the LRC. Prepares work schedules for the LRC staff personnel. Compile statistical data on the needs and progress of the LRC services.

MLS degree from an American Library Association-accredited institution. A minimum of (5) five year's progressively responsible administrative experience in an academic institution's library. A minimum of (3) three years supervisory experience, required. Demonstrated knowledge of information literacy standards. Expertise with library research tools and instruction. Experience working with faculty to integrate information literacy into curriculum; and experience with open educational resources (OERs) preferred.

Please submit resume, three letters of reference and transcripts to the Office of Human Resources at Morris College, 100 West College Street, Sumter, SC 29150 or electronically to [alawson@morris.edu](mailto:alawson@morris.edu).

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